



MORE ON THE SET-UP

When your booth preparations are complete, please remove the tape placed on the floor to mark your area. Please do not use tapes like duct tape, masking tape, etc. on the floor. Be sure that your display does not extend beyond the designated area, into the aisles or to your neighbor's space.

CAUTION: Use care in transporting your materials when unloading and setting up. An unexpected gust of wind may not only wreak havoc with your display, but could cause injury to bystanders.

PARKING

When your vehicles are unloaded at the Drill Hall entrance, you are asked to move them IMMEDIATELY to the theater or Building 460 parking lot for the day.

WHAT ABOUT LUNCH?

Lunch, snacks and beverages may be purchased throughout the day at Cafe 300 located in the Bowling Center.

PHOTO POLICY

On occasion, MWR staff may photograph or videotape participants utilizing MWR facilities or participating in recreational programs. These photographs are for MWR use only and may be used on publications, brochures, pamphlets, flyers or video productions.

MORE ANSWERS

Your \$75 registration fee is used to promote and advertise the Arts & Crafts Festival and to defray the pre-festival administrative costs, such as the registration period and preparation. Please help by picking up fliers and posting them. This event is only open to all with base access.

MORE QUESTIONS

Call the MWR Customized Creations at (301) 342-6293, Monday through Thursday from 10 a.m. - 4:30 p.m.



42nd ANNUAL

Arts & Crafts FESTIVAL

NAS PATUXENT RIVER • DRILL HALL
DECEMBER 7, 2019 • 10 A.M. - 3 P.M.

Snow Date: December 14, 2019



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A WORD ABOUT ARTS & CRAFTS...

We appreciate your interest in participating in the 42nd Annual Arts and Crafts Festival at Patuxent River. As the oldest and largest of the Morale Welfare and Recreation special events for the Southern Maryland Community, we are proud to offer you a showcase for your talents, and an opportunity for all to purchase gifts and decorative items for this very special time of the year.

We hope the information noted here will be helpful in planning your day. In an attempt to forecast the questions you may have, it's likely that we missed a few! If so, please give us a call at (301) 342-6293 and if we don't know the answers we'll pass the questions on to those who do!

MORE ABOUT THE ARTS & CRAFTS FESTIVAL

This annual event is organized as an outlet for the work of local artisans. To that end, we stress that items be handcrafted and NOT commercial merchandise, i.e. clothing, jewelry, cosmetics. Gift baskets, for example, must contain homemade or handcrafted items, not inventory items from a line of cosmetics, commercially produced items and the like. Exhibitors are also asked not to offer, whether publicly displayed or not, items of questionable taste.

ALL ITEMS FOR SALE MUST BE HANDMADE

Any vendor selling commercial items the day of the show will be asked to leave **WITHOUT A REFUND. NO EXCEPTION.**

WHAT IS QUESTIONABLE?

Answer: If you have to keep it hidden from view, you already know that it will be seen as offensive by some patrons.

All crafters must gain access to the station through Gate 1 at the intersection of Rte. 235 and Pegg Rd. Crafters without gate access make sure your sponsor has all your identification correct and has entered you on the Arts and Crafts Festival Special Events list.



SET-UP / BREAKDOWN RULES

The Drill Hall will be open for display setup at 5 a.m. on the day of the event only. Please be set up by 9 a.m. Doors will reopen at 10 a.m. when patrons are admitted. Please plan your arrival and unloading schedule accordingly. Electrical outlets will not be available this year to vendors. We highly encourage the use of battery driven devices to light your space. The festival closes at 3 p.m. and exhibitors are requested to wait until 3:15 p.m. to begin their breakdown operation, thus allowing sufficient time for those last few patrons to safely complete their shopping.

TABLE AND CHAIR RENTAL

Rentals this year can be done through Customized Creations. Please reserve them at the time of registration. Tables (8 ft.) are \$9 and chairs are \$0.75 each. Please reserve tables and chairs early as there are a limited quantity.